

Letter of Intent

Date (mm/dd/yy): _____ Site: _____

Unit: _____

Your project idea or research question (Please limit to 250 words. Print below or attach extra page.)

My project is linked to the following PHC Strategic Directions:

Quality-Forward People-Forward Learning-Forward Partnerships-Forward

(For a description of these directions, visit <https://www.missionforward.ca/strategic-directions/>)

Name of Team Leader: _____ **** Signature:** _____

Profession: _____ Title: _____

Email: _____ Phone: _____

List other team members and patient family partners (if known) and their contact information. NOTE: at least one team member must be a point-of-care staff (DC-1 for nursing, Grade 1 or 2 for allied staff). **Use a separate sheet of paper if needed.**

Name: _____ **Name:** _____

Profession: _____ Profession: _____

Title: _____ Title: _____

Dept/Unit: _____ Dept/Unit: _____

Email: _____ Email: _____

Phone: _____ Phone: _____

Signature: _____ Signature: _____

Manager Support: I have discussed this research idea with the team leader. I agree to support them in this project, including facilitating their attendance at various research skills workshops. If this project is funded, I will work with the team and do my best to accommodate requests for scheduled time (funded by the Research Challenge) to work on this project.

Manager's Signature: _____ **Date:** _____

Print Manger's Name: _____

For information or help completing this form, contact Aggie Black at ablack@providencehealth.bc.ca or 604-806-9970.

DEADLINE FOR APPLICATION: February 6, 2024 at 4:00 PM

Submit completed forms to Wilma Chang by email at wchang@providencehealth.bc.ca. Decisions will be announced in early March.

**Agreement between Team Members and Research Challenge Organizing Committee

If you are accepted for participation in the Research Challenge, the Research Challenge organizing team agrees to work with you to select a mentor for your project and provide research skills workshops. **By signing above**, you agree to communicate with the organizing committee any changes to your team or your participation, to complete the on-line Research Challenge evaluation surveys, and to encourage all team members to complete the surveys.