

PHC Practice-Based Research Challenge 2020

GUIDELINES



How much award money is available for teams who “win” the Challenge? Winning teams will receive up to \$5,000 each in research award funding.

I want to be involved, but don’t know much about research – can I still participate? The Research Challenge is perfect for you! We’ve designed the Challenge to teach beginners the basics of research.

Who can apply to participate in the Challenge? The Research Challenge is designed to support point-of-care staff who do not have research experience; therefore each team must include at least one point-of-care staff member (DC-1 level for nursing, Grade 1 or 2 for allied health staff). There must be a **minimum of two people per team**. Teams can be interprofessional. All team leaders must be 0.5 FTE or greater at PHC for at least 1 year (full-time, part-time, or casual). Teams **must** include Patient Family Partner(s).

What will be expected of participants? Applicants will find team members and complete the Letter of Intent (LOI). Teams with accepted LOIs are expected to conduct a literature review. **All team members must attend a series of workshops** (listed on following page).

Teams will then develop their research proposal (with support from their mentor) and submit it by **June 15, 2020**. Proposal presentations will be held on **June 25, 2020**. Teams whose projects are selected will be supported with funds to conduct their research project over an 18-month period. Team leaders and members will be required to complete the on-line Research Challenge survey at three different times.

Work time spent on the project will need to be negotiated between staff applying for the Research Challenge and their manager(s).

How do I find a mentor for my team? Feel free to approach a potential mentor for your team, or contact Aggie for help in finding a mentor.

How do I find a Patient Family Partner for my team? Feel free to approach a potential Patient Family Partner, or we will support you in finding one.

How many Research Challenges teams can I be on? You can be on as many teams as you like but team leaders can only lead one team.

What will the Research Challenge funding cover and what will it not cover? Research Challenge funds are available for use after the ethics application has been approved. Eligible expenses include: staff time to work on the project (with limitations); salaries for research assistants and focus group leaders; transcription costs; consultant fees for data analysis; purchase of small equipment (less than \$150 usually); office supplies; software licenses, and survey licenses.

Teams must include a detailed budget when they write their full proposal for funding. Details about budget development will be made available to teams at the Research Methods workshops.

What is the expectation of funded teams with regard to sharing their findings? Project proposals should include a section on Knowledge Translation (KT), and proposals are partially evaluated on the quality of the KT plan. Teams will be provided with materials to assist them in developing an effective KT plan.

Each funded team will also be asked to write a brief report to the Research Challenge Advisory Committee on their final outcomes.

RESEARCH CHALLENGE PROCESS

